Results Appeal Process

Any appeal under the results appeal process must be submitted within ten working days from the date your results are published, using the MS Office form available on the website.

Stage One

Outcomes (Normally issued within 20 working days)

The student's appeal is upheld, and they should discuss the matter with their course team immediately.

The student's appeal is rejected. If the student wants to escalate to Stage Two, this should be done within 10 working days of receiving their Stage 1 outcome, using the MS Office form available on the website.

Stage Two

Outcomes (Normally issued within 10 working days)

The student's appeal is upheld / partially upheld, and they should discuss the matter with their course team

If the appeal is rejected, a Completion of Procedures (COP) letter is issued. A COP is issued on request for partially upheld cases. If the student disagrees with the outcome, they can ask the OIA to review the matter within a year of the outcome being issued.